

Educational Program

Series 600

Policy Title Media Weeding Policy Code No. 603.13

The Board of Directors of the Camanche School District hereby declares it to be the policy of the District to provide for the regular weeding or discard of library and text materials.

1. The library media specialist(s) and principal may remove from the library media center materials, equipment and specialized library furniture no longer of value to the library media program and the school's curriculum.
2. The following criteria should be considered during the weeding process:
 - a. Superseded editions not containing unique information, data or providing a historical reference available in the most current edition.
 - b. Titles unused within a reasonable time period based on subject and scope of the work except for items considered classics.
 - c. Duplicate titles unless proven demand exists for multiple copies.
 - d. Materials which do not support the current curriculum of the Camanche Schools or the appropriate reading or interest level of students or staff.
 - e. Items in poor condition that are beyond reasonable preservation efforts.
3. The material and equipment will be reviewed by the media specialist and printed out to determine their possible intrinsic worth to other groups or individuals in the following priority order.
 - a. To another unit of to the school.
 - b. To other libraries or institutions supported by public funds.
 - c. To the general public.
4. If items are determined to be of no value, or if no group or individual claims them, items may be removed to a landfill or other appropriate disposal unit.

Adopted 1/17/94
 Reviewed 8/21/00
 Reviewed 5/19/03
 Revised 6/21/04
 Reviewed 6/19/06
 Reviewed 6/15/09

Legal Reference: Iowa Code 12.5 (22)